

Addendum of Technical Amendments made under Delegated Powers



Date: Tuesday, 9 December 2025

The changes approved by Council on 9 December are recorded in the minutes but for clarity, these were as follows (words in bold are additions, strikethrough words are deletions):

- Part 2 (Articles) – Amendments to Article 6 (Overview and Scrutiny) at paragraph 6.10 – update to outline that one piece of commissioned work may be undertaken across the Overview and Scrutiny function at one time and to confirm that rapporteurs are excluded from this limitation:
“In addition to committee meetings, the Overview and Scrutiny Board and Committees may commission work to be undertaken **outside of meetings**, in the following ways as it considers necessary after taking into account the availability of resources, the work programme and the matter under review. **Commissioned work is limited to one item at a time across the whole Overview and Scrutiny function to ensure availability of resources, with the exception of the commissioning of Rapporteurs for which there is no limitation.** ~~The Board and each Committee is limited to one commission at a time to ensure availability of resources.~~ **Commissioned work will be scheduled and undertaken in accordance with Procedure Rules as set out in Part 4C of this Constitution.**”
- Part 3A (Responsibility for functions – Section 4 - Overview and Scrutiny function):
 - Paragraph 4.3.1- inclusion of ‘**planning**’ within the remit of the Overview and Scrutiny Board.
 - Paragraph 4.9 – updates to the remit of the Environment and Place Overview and Scrutiny Committee to better reflect the description of portfolio holder responsibilities and remove planning, with changes as follows:
“The Environment and Place Overview and Scrutiny Committee will be responsible for carrying out those duties as outlined in 4.2.1 to 4.2.8 above, in relation to matters such as **climate response, environment, energy, transport and housing.** ~~planning development management, house building, homes, environment, cleansing, waste and sustainability.~~”
- Part 4C (Overview and Scrutiny Procedure Rules):
 - “Overview and Scrutiny Work Plans”
 - Rule 2.2 – addition of words in bold to reflect new arrangements relating to the selection process for commissioned Overview and Scrutiny work:
“Each Committee will be responsible for its own Work Plan **with the exception of decisions relating to the timetabling of items of commissioned work, which will be made by the Overview and Scrutiny Chairs and Vice Chairs in accordance with Procedure Rule 7 at Part 4C of this Constitution.**”
 - New rule 2.3 to reflect the role of committees in relation to advice provided by O&S Chairs and Vice Chairs:

“2.3. Overview and Scrutiny Committees will take account of advice offered on scrutiny topics by Overview and Scrutiny Chairs and Vice Chairs in accordance with Procedure Rule 3.2 at Part 4C of this Constitution.”

- Subsequent renumbering of rules 2.4 and 2.5
- Rule 2.5 addition of words in bold to reflect the role of O&S Chairs and Vice Chairs in relation to O&S Board responsibilities for monitoring the O&S function:
“The Overview and Scrutiny Board will maintain oversight of all Work Plans relating to the Overview and Scrutiny function. The purpose of this oversight is to ensure a balance of resource is available across the function and all overview and scrutiny work is adding value to the Council as a whole. The Overview and Scrutiny Board may comment on or make recommendations in relation to the Work Plans of other Overview and Scrutiny Committees as it sees appropriate to ensure overview and scrutiny work is adding value to the Council as a whole. **The Chairs and Vice Chairs of Overview and Scrutiny Committees will assist the Overview and Scrutiny Board in this through their responsibilities as outlined at Procedure Rule 3 at Part 4C of this Constitution.**”

“Responsibilities of Overview and Scrutiny Chairs and Vice-Chairs”

- New rule 3.2 as follows outlining role of Chairs and Vice-Chairs to review key lines of enquiry for scrutiny topics:
“**The Overview and Scrutiny Chairs and Vice-Chairs will promote impactful scrutiny outcomes by applying peer test and challenge to key lines of enquiry for scrutiny topics suggested by any stakeholder, including other Council bodies. The Statutory Scrutiny Officer will arrange for Chairs and Vice Chairs to be consulted on these matters and convey the advice given to the relevant Overview and Scrutiny Committee. Consultation on these matters will be informal and may be virtual.**”
- Subsequent renumbering of rules 3.3 and 3.4.

“Consultation and Suggestions”

- New rule 4.4 to align with arrangements set out at rule 3.2 (see above):
“**Overview and Scrutiny Chairs and Vice Chairs will support this process by providing advice on key lines of enquiry in accordance with Procedure Rule 3.2 of Part 4.C of this Constitution.**”
- Subsequent renumbering of rules 4.5 and 4.6.

“Requests”

- New rule 5.3 to align with arrangements set out at rule 3.2 (see above):
“**Overview and Scrutiny Chairs and Vice Chairs will support this process by providing advice on key lines of enquiry in accordance with Procedure Rule 3.2 of Part 4.C of this Constitution.**”
- Subsequent renumbering of rules 5.4, 5.5 and 5.6.

“Commissioned Work”

- Changes to multiple rules at “7. Commissioned Work” as follows, to reflect changes agreed in the process for commissioning Overview and Scrutiny work and the level of work permitted at one time (all paragraphs at rule 7 are outlined below for fullness):

“7.1. When considering additions to its Work Plan, the Overview and Scrutiny Committees may commission work to be undertaken outside of Committee meetings in accordance with Article 6 at Part 2 of this Constitution.

7.2. Commissioned work is resource intensive and should be selected as a working method where impactful, tangible outcomes are likely. When commissioning work, the Committees will take into account the availability of resources **to undertake the work.**

7.3. Across the whole Overview and Scrutiny function, one item of commissioned work may be progressed at a time. This is to ensure availability of resources to support the work to a timely conclusion alongside committee-based work. One further item of commissioned work may be scoped concurrently in readiness for progression at the conclusion of the previous commissioned topic. ~~as highlighted above committees may undertake one piece of commissioned work at a time to ensure availability of resource across all Committees.~~

7.4. The Overview and Scrutiny Chairs and Vice Chairs will collectively determine the order of progression for commissioned work across all Overview & Scrutiny committees. The agreed order of progression will be communicated to Overview and Scrutiny Committees and kept under regular review by the Chairs and Vice Chairs, with changes made as appropriate to promote impactful scrutiny outcomes.

7.5. The exception to Procedure Rules 7.3 and 7.4 is Rapporteurs, on which there is no limitation on the number that may be commissioned by an Overview and Scrutiny Committee.

7.6. Bodies commissioned by the Overview and Scrutiny Committees may have conferred upon them the power to act on behalf of the parent Committee in considering issues within the remit of the parent Committee and making recommendations directly to Portfolio Holders, Cabinet, Council or other bodies or people within the Council or externally as appropriate.”

The changes agreed by the Monitoring Officer under delegated powers were as follows:-

- Part 2 (Articles) – Amendments to Article 6 (Overview and Scrutiny) at paragraph 6.7.2– to clarify that a co-opted representative of Academy Trusts sitting on the Children’s Services Overview and Scrutiny Committee does not have voting rights:
“The Children’s Services Overview and Scrutiny Committee may also co-opt one representative from the Academy Trusts within the local authority area, to attend

meetings and ~~speaking~~ vote on matters relating to education. **This co-optee will not be entitled to vote.**”

- Part 4C (Overview and Scrutiny Procedure Rules):
 - “How Overview and Scrutiny Operates” Rule 1.2 - removal of an incorrect reference to Article 6, updated to the correct reference of **Part 3A.4** of the Constitution.
 - Part 4C (Overview and Scrutiny Procedures Rules), rule 16 (Councillor Call for Action) – Modification to paragraph 16.1 to read as follows:
“Any Councillor may submit a Councillor Call for Action, **by using the prescribed form available from Democratic Services on request, to the Monitoring Officer or their nominated representative.**”

Published: 27 February 2026